



ENVIRONMENTAL POLICY

Parkes Productions Ltd is committed to providing a quality service while operating in a manner that causes the least amount of potential impact on the environment.

To help achieve this, Parkes Productions Ltd will maintain the following policies:

- ✓ Non-essential documents and emails are not printed.
- ✓ All machines are shut down overnight, unless being used.
- ✓ All paper and card is recycled.
- ✓ Lights are switched on only when needed.
- ✓ We use paper only when necessary, communicating electronically wherever possible.
- ✓ Sharing is encouraged when feasible, for journeys that require the use of a car/van.
- ✓ Office temperatures are kept at the lowest comfortable level.
- ✓ We purchase products and supplies locally whenever available.

All staff are made aware of the environmental policy and encouraged, when decision making, to consider the environmental impacts their decisions may have.

We will continuously look to improve our environmental performance.

We will promote our environmental policy through our website, actively encouraging the public to consider the impact of human actions on the environment.

Daniel Parkes
Managing Director
Parkes Productions Ltd